



# *Labels for Love*

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*P.O. Box 577*

*McLean, VA 22101*

*E-Mail: [info@labelsforlove.org](mailto:info@labelsforlove.org)*

*[www.labelsforlove.org](http://www.labelsforlove.org)*

## **EXTERNAL EVENT APPROVAL POLICY AND APPLICATION**

**Thank you so much for your interest in holding a fundraiser for Labels for Love. With your help, we are committed to raising funds and awareness for women's and children's organizations in the Washington DC Capitol Region and National and International area's of need.**

To help your efforts, Labels for Love has put together a few points to help you plan and execute the fundraiser effectively.

- Organizers wishing to use our name and logo must gain approval first and must be submitted to Labels for Love for approval
- All publicity materials (press releases, flyers, posters) must be submitted to Labels for Love for approval
- Labels for Love will do its best to be there as representation but cannot guarantee staff or volunteers due to conflicts
- Labels for Love will determine how funds will be used according to the area of greatest need
- If you would like a list of ideas for a fundraiser, please e-mail Labels for Love at [info@labelsforlove.org](mailto:info@labelsforlove.org) and we would be glad to assist you
- Please fill out the application form and send back to Labels for Love at [info@labelsforlove.org](mailto:info@labelsforlove.org)

**Thank you so much for your support of Labels for Love!**

## EXTERNAL EVENT PROPOSAL AND NOTIFICATION FORM

Thank you in advance for your support.  
Please complete and return to: [info@labelsforlove.org](mailto:info@labelsforlove.org)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Category Event Falls Under:  Fundraising  Awareness  Education

Other: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Name of Event: \_\_\_\_\_

Will admission fee be Charged? \_\_\_\_\_  Yes  No If so how much? \_\_\_\_\_

Name of Event: \_\_\_\_\_

Amount of People Expected:  Less than 20 people  20-50  50-100

100-200  200+  Unknown

Description of Desired Event: \_\_\_\_\_

Amount Expected to Raise: \_\_\_\_\_

Needs from Labels for Love (funds, resources, publicity):

\_\_\_\_\_  
\_\_\_\_\_

We will be in touch after we review your application, Thank you so much!